
YOUNG MARINER PROGRAM

HANDBOOK



WELCOME TO YMP!



The Young Mariner Program

At the Cape Cod Maritime Museum

Welcome Message

Thank you so much for signing up for Young Mariner this summer! We are excited to have your child join us. Please make sure you read this handbook carefully for important information about camp, what to bring, and other information pertinent for camp. If at any time you have any question you can reach out to the camp staff at camp@capecodmaritimemuseum.org or give us a call at (508) 775-1723.

Make sure that you have completed all the necessary forms on our camp registration page and if you have any questions, please contact us.

Young Mariner Staff

The Young Mariner staff are hired on criteria set forth by Massachusetts Department of Public Health. This means all of our camp staff pass background checks before they are hired. Additionally, the Cape Cod Maritime Museum requires staff to be trained in Adult and Pediatric First Aid and CPR. Staff are interviewed and chosen because of their education and experience in marine science education, maritime studies, youth development, natural history, and more. Our staff is either pursuing a college degree or has already earned a degree in these fields. Young Mariner staff are trained on child safety, emergency procedures, and all maritime and marine science curriculum.

Our Program Director for the Young Mariner Program is very excited and cannot wait to meet our campers. You can reach them at **(508) 360-7030** or email at camp@capecodmaritimemuseum.org*

The Young Mariner Program follows supervision ratios that are set by the Massachusetts Dept. of Public Health. Small group sizes allows us to safely provide fun, unique hands on experiences for each of our Young Mariners.

**Please note if you contact our Program Director during camp hours, they may not be able to respond right away. If it is an emergency contact the museum front desk at (508) 775-1723 and they will get the message to them.*





Health & Wellness



On-site Health Supervisor

Our Program Director is our on-site supervisor. All camp staff is certified in first aid and CPR. First aid kits are available in all camp areas including the boats. Our off-site healthcare consultant is Dr. Herbert Mathewson. Cape Cod Hospital is just down the street (0.3 miles) should an emergency occur. If you are bringing/leaving medicine at camp, please be sure that it is in its original containers and check it in with camp staff each morning. A complete copy of our healthcare policy is available upon request.



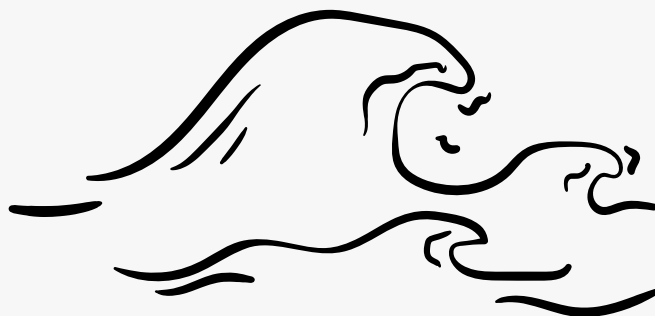
Communication



Best Way to Reach Us:

Staff at the Cape Cod Maritime Museum will be available to answer your call Monday-Friday from 9am-5pm at (508) 775-1723. Please know that if you call during camp hours, our camp staff will be working hard to make sure our campers are having a great maritime experience. Leave them a message or send an email at camp@capecodmaritimemuseum.org and we will get back to you as soon as we can!

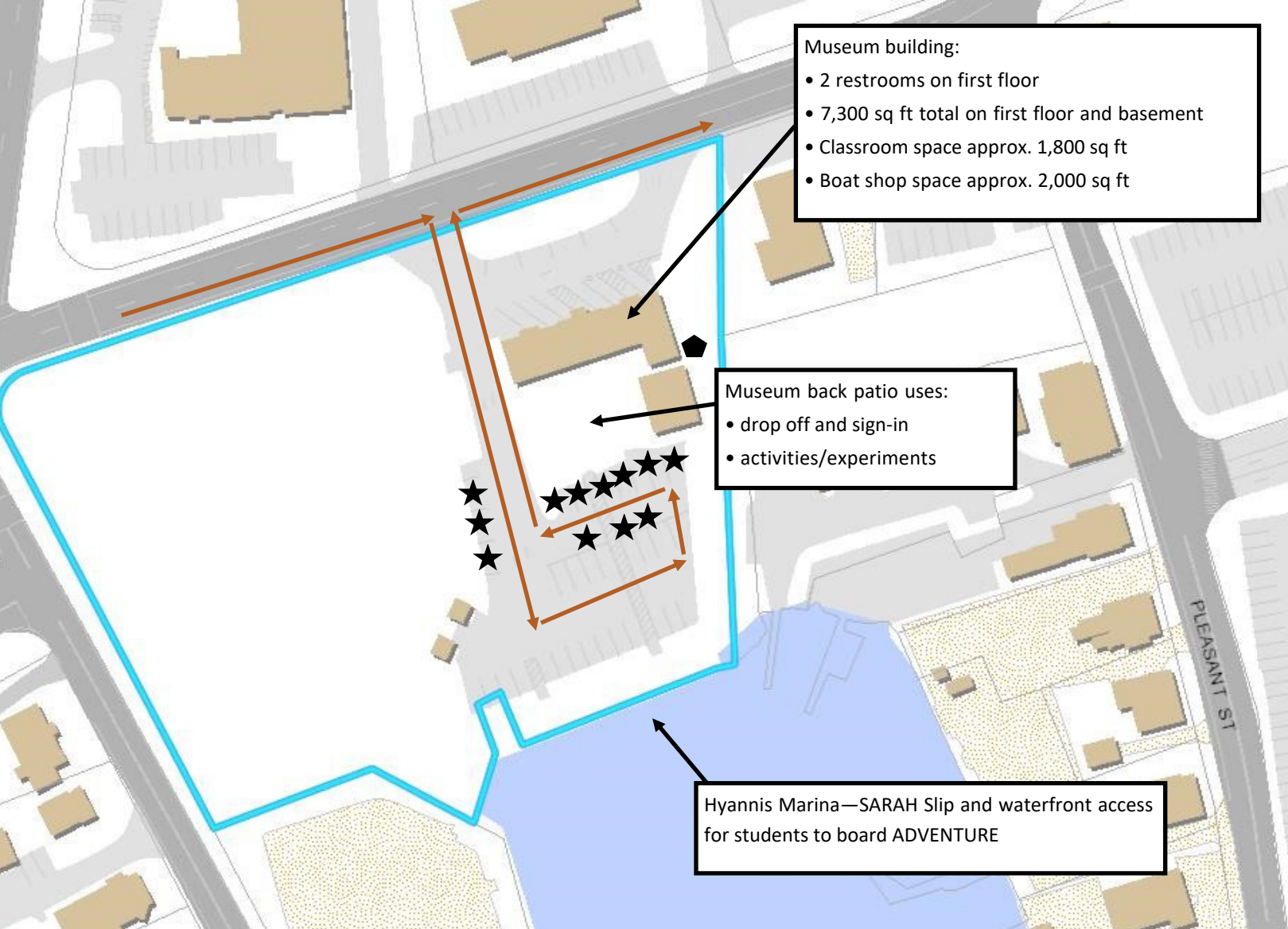
If it is urgent or there is an emergency at home, please call our main line and we will be sure to get the message to them!



Pick Up and Drop Off

- **Camp activities will start promptly as 9am or 1pm depending on the session you registered for.** Camp drop-off/check in will begin at **8:45am** for the morning session and **12:45pm** for the afternoon session. Please make sure your camper is here by that time. Your camper might miss the boat, *literally!* Late arrival may mean that they will join the group that is on land first and may miss out on their boat trip for the day. This group may also be slightly different age groups.
- **If you are running late...** Please give us a call at (508) 775-1723 or email at camp@capecodmaritimemuseum.org.
- When you arrive at the museum (**135 South Street Hyannis, MA 02601**), please drive around down to the back patio in the parking lot in the back. A sign will guide you to the back gate to the patio. We will meet you here at the start of each program. Our camp staff will greet you at the gate. *A map of where to go can be found on the next page.*
- **Bring a photo ID...** We will be checking ID's and matching them to the approved check out list. No camper will be able to leave with anyone who cannot provide a photo ID that matches the approved list. Even if you are the person who dropped a camper off at the beginning of the session, you will still need to provide a photo ID. *This is for the safety of the children and is required by the State of Massachusetts. We will make no exceptions to this requirement. If you have any issues or concerns you can contact the museum.*





Cape Cod Maritime Museum Young Mariner Program

135 South Street, Hyannis MA 02601

The museum building will be used for classroom sessions/activities.

The museum's back patio will be used for drop-off, and pick-up and classroom sessions/activities.

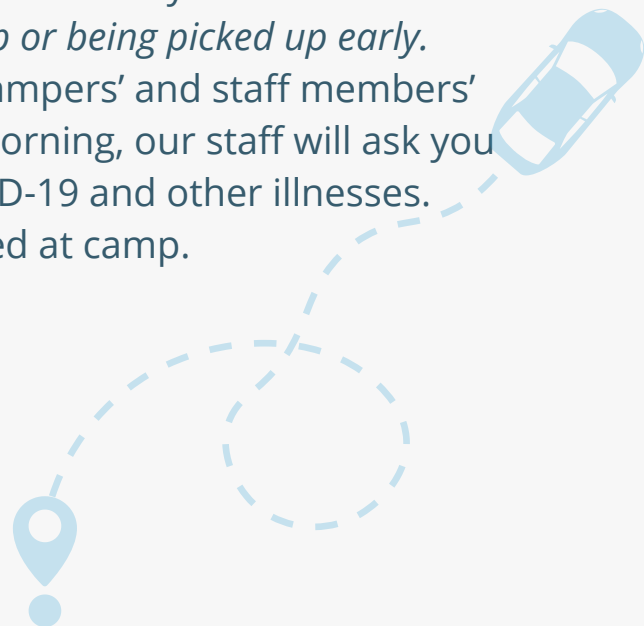
The museum's two vessels (ADVENTURE and SARAH) will be used for on-the-water educational sessions.

★ = Parking spots designated for parent/guardian drop-off and pick-up

→ = Drop off traffic flow



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- **Check out time starts promptly at 12pm for the morning session and 4 pm for the afternoon session...** Our staff is working hard to maintain a safe, clean, and fun atmosphere. Picking up your camper on time allows us to sanitize between groups and to get ready for the next day's activities.
 - **If you are running late picking up your camper...** a \$10 late fee will be charged for every 15 minute late that a camper is picked up (30 min late = \$20 fee. 45 min late = \$30 fee). This fee must be paid prior to the start of the next camp day. Campers will not be allowed to stay at camp the next day if there is an outstanding late fee.
 - **If someone else is picking up your camper...** Please notify us if you are changing or adding anyone to your approved pick up list. This can be done by emailing the Program Director, (camp@capecodmaritimemuseum.org) or by bringing us a signed note when your camper is dropped off for their session. Alternatively, you can call the museum with the approved person's Name, Driver's License number and state. Even if another camp parent is picking up your camper that day, we will need to be notified in advance.
 - **If your camper is being picked up early...** Please give us as much notice as possible. Children will spend about half of their session on the water. If we are given enough notice, we will do our best to make sure your child is back on land in time for their pick up. This may mean that your child misses their boat time that day. *There are no prorated amounts for missing a day of camp or being picked up early.*
 - **COVID-19 and Illness Screening...** Our campers' and staff members' health is our number one priority. Each morning, our staff will ask you a brief series of questions related to COVID-19 and other illnesses. Any camper with a fever will not be allowed at camp.



What to Wear/Pack



- Comfortable clothes that can get wet / dirty (play clothes)
- Closed toed shoes / closed toed sandals (keens, crocs, etc.)
- Hat (preferable one with a strap for the boat)
- A small day pack / back pack
- Sunscreen of SPF 25 or higher
- Refillable water bottle
- Poncho / rain jacket
- Extra layer for windy days on the boat (windbreaker, sweatshirt, long sleeve shirt, etc.)

Please leave these items at home:

- Cellphones and other electronics including Apple watches / smart watches
- Food and snacks (Staff will provide one snack per day to each camper, except if you have an allergy)
- Toys / collectables (cards, stuffed animals, etc.)
- Any item of personal value
- Potentially dangerous items, pocketknives, matches, firearms, ammunition, drugs, alcohol, etc.

**The Cape Cod Maritime Museum and the Young Mariner Program are not responsible for any lost or damaged items. The possession or use of tobacco, alcohol, drugs, weapons, or other potentially dangerous items is prohibited and may be grounds for dismissal from the program.*

Behavioral Expectations

Campers who are disrupting a group or activity should the following line of discipline:

1. **Warning (direct and indirect):** This can be done by a look or an overall verbal warning to the group
2. **One to One:** This is when you pull the camper aside and discuss the problem. This avoids embarrassing the camper in front of the whole group.
3. **Brought to Director:** Camper should be brought to the Camp Director when it has been determined that the campers will not cooperate with other camp staff.
4. **Parents Contacted:** This is the next to last step. Parents are contacted and discussions are made on whether the child should go home.
5. **Dismissal:** Occurs either by the parent wanting the child to come home, or when the camp director calls for an incident review with the Executive Director of the Cape Cod Maritime Museum. They may deem dismissal necessary under the Cape Cod Maritime Museum Discipline Policy.

The Young Mariner Program has a **zero-tolerance bullying policy**. A bully that is sent home will not be asked back to the program. No refund will be given in the event of bullying. This policy also applies to parents/guardians.

Each incident is different, which may warrant that certain steps may be skipped. **The key: No camper will jeopardize the importance of the camp experience for the majority of campers.** We want all kids to have a great time, but will send a camper home if necessary.

The following is prohibited at the Young Mariner Program: Corporal punishment, including spanking, cruel or severe punishment, humiliation, or verbal abuse, depriving a child of food, water, or shelter, punishment of a child for soiling, wetting or not using the toilet.



Sample Daily Schedule

*** This is a sample schedule, activities and the order in which they occur may change due to weather, staffing, and other unpredictable events.*

Morning Session (9am-12pm)

8:30 - 8:50am: Drop off/check in

9:00am - 10:30am: Group 1 land lessons, Group 2 boat lesson

10:30am - 12:00pm: Group 2 land lesson, Group 1 boat lesson

12:00pm: Pick up

Afternoon Session (1pm-4pm)

12:40pm - 1:00pm: Drop off/check in

1:00pm - 2:30pm: Group 1 land lesson, Group 2 boat lesson

2:30pm - 4:00pm: Group 2 land lesson, Group 1 boat lesson

4:00pm: Pick up



Frequently Asked Questions

What is your refund policy? There is a \$50 nonrefundable deposit for all campers. The rest of the camp session may be refunded if cancelled at least seven days (1 week) before the session start date. Note that refunds may not be available immediately.

Can I transfer my camper into another session? You may transfer your child into another session at least seven days (1 week) before the original session's start date. Please call us to rebook.

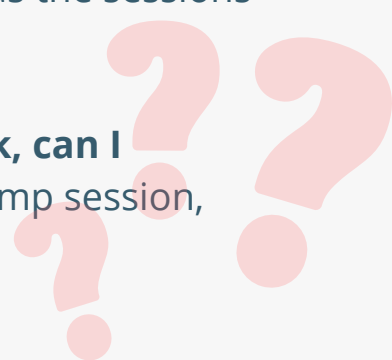
What do you do during inclement weather? In the event of inclement weather, activities will be moved inside if necessary. Please be sure to pack a rain jacket/poncho for stray showers that may occur. Our goal is to get every camper on our boats every day. The camp director and our boat captain will be monitoring the weather for the day/week.


If a session is full, is there a waitlist I can sign up for? Yes, you may call and request that your child be added to a waitlist.

What is your student to teacher ratio? Small session sizes allow us to maintain a 6:1 instructor to camper ratio.

Can my camper request to be put in a group with a friend or sibling? Making new friends is one of the best parts of camp, but we understand that having a friend in a new surrounding can make campers feel more comfortable. Please make sure you notify us of your request during registration and that the buddy you request is not more than two (2) years apart in age from your camper. We will try our best to accommodate these requests, but cannot guarantee the same session, especially as the sessions fill up.

If my camper can only attend camper for part of the week, can I receive a pro-rated price? No. If a child is registered for a camp session, we assume that they will attend the entire 4-day session.





Will my camper need sunscreen? Yes!!! We will be spending as much time outside as we possibly can. We recommend packing sunscreen that is rated SPF25 or higher. Forgot to pack it? Don't worry, we have some on hand at camp!

Is my camper going swimming? We are going to be on and around the water each day, but we will not be going swimming during the camp session. Please wear clothes that are comfortable and are able to get wet or splashed, etc. In the event that we are going to be wading in the shallows we will notify you the day before so that your campers has the appropriate attire and footwear.

Where can I find pictures of my camper? Pictures of camp activities and campers experiencing fun under the sun at camp will be posted to the Young Mariner Facebook page at the end of the session. At the end of the summer they will be posted to the website: youngmariner.org.

When does my campers paperwork need to be in by? Camper paperwork, including immunizations, must be submitted at least one (1) week (7 days) before the start of the camp session they are registered for. Your camper cannot attend camp without having all the proper paperwork turned in. If you have any questions or issues while registering for your session please contact us.

